

**TOWANDA AREA SCHOOL DISTRICT
 REGULAR MEETING OF THE SCHOOL BOARD
 Monday, November 21, 2011 – 7:00 P.M.
 Towanda Area Elementary School Conference Room**

1. PLEDGE OF ALLEGIANCE:

2. CALL TO ORDER: President, Peggi Munkittrick
Towanda Area School District: Each Child By Name Achieving Proficiency in Reading and Math

3. PRESENTATIONS:

A. Jerry Regan – Hawk Mountain Sanctuary Association Project

4. VISITORS' COMMENTS ON AGENDA ITEMS:

Please identify yourself by name and indicate which agenda item you are commenting on. Address all comments to the Board as a whole and make sure they are in the form of a statement. Questions will be taken under advisement. Responses to questions will be offered after due deliberation, usually at the next board meeting. You will be allowed three (3) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant (not related to an agenda item). Thank you for your cooperation.

5. APPROVAL OF MINUTES:

- A. Work Session – October 10, 2011
- B. Regular Session – October 17, 2011

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

6. FINANCIAL REPORTS: October, 2011 (Pages 1-18)

- A. Bill List for Payment – General Fund
- B. Receipts List – General Fund
- C. Food Service Report on Receipts & Bills
- D. Treasurer's Report
- E. External Funds Report – General Fund
- F. Capital Project 34
- G. Towanda Jr/Sr High School Central Treasury Report Dated September 30, 2011

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

7. SUPERINTENDENT'S REPORT:

A. Principals' Reports

8. RESPOND TO QUESTIONS:

9. COMMITTEE REPORTS:

A.

10. **FEDERAL PROJECT PROGRAMS REPORTS:**

A.

11. **PERSONNEL ITEMS:** (All personnel actions approved by the Board are pending all required documentation)

A. **RETIREMENTS:** None

NO.	NAME	POSITION	EFF. DATE
1			

B. **RESIGNATIONS:**

NO.	NAME	POSITION	EFF. DATE
1			

C. **EMPLOYMENTS:**

1. **Act 93:** None

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	OTHER
a					

2. **Professional Contract Employments:**

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	LEVEL	OTHER
a						

3. **Support Staff Employments:**

NO.	NAME	POSITION	EFF DATE	SALARY CONTRACT	LEVEL	OTHER
a	Kay Smith	Aide I	10/25/11	\$14.24/hr.	Part Time	New Position
b	Judy Elchak	Aide I	10/25/11*	\$14.24/hr.	Part Time	Change eff. Start date

4. **Substitutes – Professional Staff:**

NO.	NAME	POSITION	EFF. DATE
a	Mandee Carr	Guest Teacher	10/13/11
b	Jennifer Sheridan	Elementary	10/27/11

5. **Substitutes – Support Staff:**

NO.	NAME	POSITION	EFF. DATE
a	Kathryn Field	Secretarial	10/12/11
b	Donna Harbst	Custodial	10/28/11
c	Cindy Arrison	Custodial	10/28/11
d	Sonya Abrams	Custodial	10/31/11

6. **Supplemental Contracts:**

NO.	NAME	POSITION	EFF. DATE
a	Margaret Lane	Mentor Teacher (\$570)	11/16/11

D. **POSITION ELIMINATIONS:** None

NO.	POSITION	EFF. DATE
1		

E. CREATE NEW POSITIONS: None

NO.	POSITION	EFF. DATE
1		

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

12. CONTRACTS/AGREEMENTS:

A.

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

13. PROGRAMS/CURRICULUM/POLICY:

A.

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

14. FINANCIAL:

- A.** Approve the designation of the SWAP bank account funds as committed fund balance
- B.** Approve the following occupation tax refunds:
 1. Chad M. McLinko, 459 Crossover, Towanda, PA, \$86.69 due to a change in category in 2011
 2. Richard Albrecht, 42 Long Valley Rd., Monroeton, PA, \$169.99 due to a change in category in 2011

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

15. TRANSPORTATION:

- A.** Approve Yellow Transportation Drivers List dated November 14, 2011 (**Attachment A**)

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

16. OTHER:

- A.** Approval for administration to acquire written quotes for renovations on the Veteran's Memorial Park Field House

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

17. GENERAL BOARD DISCUSSION:

A. 2012/13 Budget

18. VISITOR COMMENT AND QUESTION PERIOD:

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19. ADJOURNMENT:

ACTION	MOVE	SECOND	YES	NO	ABS
_____	_____	_____	_____	_____	_____

Respectfully Submitted,

Diane M. Place
Superintendent